

YOUR GUIDE TO USF

CHANGE THE WORLD FROM HERE

2021-2022



UNIVERSITY OF SAN FRANCISCO

WELCOME FROM STUDENT LIFE

Welcome to the USF Family!

As you begin the USF experience with your student, we hope this guidebook will inform you of all that USF has to offer. Student Life seeks to provide optimal opportunities and an environment in which learning and personal growth can occur. We know that this is an exciting, yet challenging, adjustment for our students and families. Our staff is here to support you during this transition and to help you be an active participant in the life of our University.

Your Guide to USF, provided by New Student & Family Programs, is a resource for new students and family members. We hope that you will take full advantage of the services in this guide and call upon us when needed. New Student & Family Programs is your link to the University, and we welcome your feedback.

Best of luck to you this year, and we look forward to seeing you on campus.



Sincerely,

Julie Orio

Vice President for Student Life

STUDENT LIFE

The mission of Student Life is to fully support holistic student development within a social justice framework centered in preparing students to be caring, socially responsible citizens in our global and local community.

Acknowledging the importance of supporting the whole student, embracing the Jesuit value of Cura Personalis and seeking to foster a community based upon an ethic of care, the Division of Student Life is committed to:

- Promoting a common good that includes the needs of all students.
- Engaging differences in a manner that allows students to learn from the diversity of perspectives, experiences and traditions that exist within the University community.
- Providing experiences that challenge students to develop spiritually, intellectually, emotionally, physically, socially, culturally and morally in order to prepare them to contribute to the University community.
- Drawing out the leadership qualities inherent in every individual, and to providing opportunities for students to apply knowledge and skills.
- Creating an environment that supports a socially responsible way of being together in community.
- Recognizing and celebrating the achievements and contributions of all students.

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UNIVERSITY OF THE BEST CITY EVER

25 minutes Bike ride to GOLDEN GATE BRIDGE

16 minutes Car ride to CHINATOWN

45 COFFEE SHOPS within one mile of campus

3.4 miles to the WORLD'S BEST BURRITO

17 THEATERS within four miles

11 minutes Walk to HAIGHT-ASHBURY neighborhood

4 hours Bus ride to LAKE TAHOE

16 MUSEUMS within four miles

0 miles to the geographic CENTER OF SAN FRANCISCO





HISTORY, VISION, & MISSION

HISTORY

The University of San Francisco was established in 1855 by the Jesuit Fathers as San Francisco's first institution of higher learning. The university has grown from a one-room schoolhouse to become San Francisco's largest independent university.

VISION

The University of San Francisco will be internationally recognized as a premier Jesuit Catholic, urban university with a global perspective that educates leaders who will fashion a more humane and just world.

MISSION

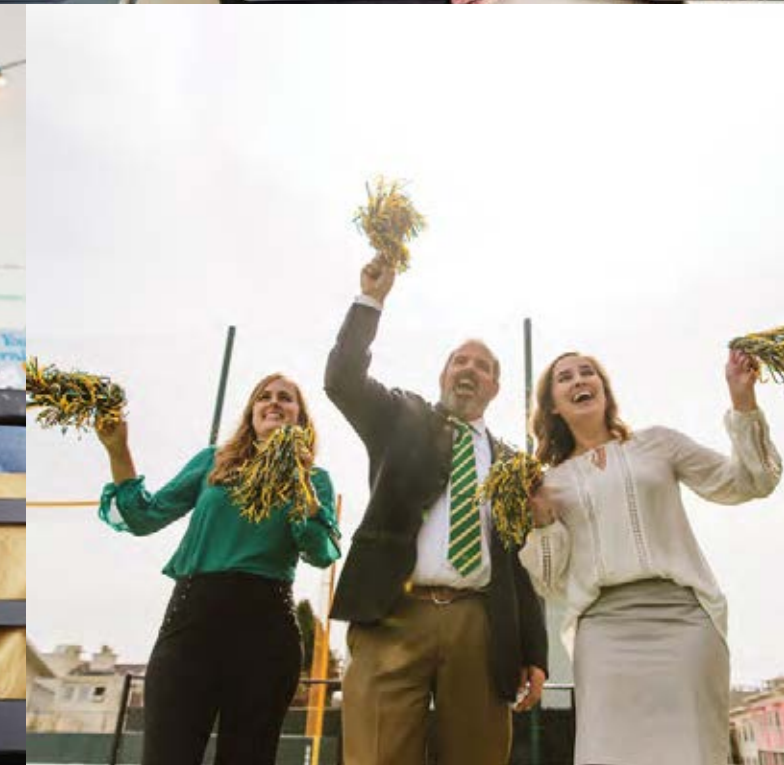
The core mission of the university is to promote learning in the Jesuit Catholic tradition. The university offers undergraduate, graduate, and professional students the knowledge and skills needed to succeed as persons and professionals, and the values and sensitivity necessary to be men and women for others.

The university will distinguish itself as a diverse, socially responsible learning community of high-quality scholarship and academic rigor sustained by a faith that does justice. The university will draw from the cultural, intellectual, and economic resources of the San Francisco Bay Area and its location on the Pacific Rim to enrich and strengthen its educational programs.



"The real measure of our Jesuit universities lies in who our students become."

— Peter-Hans Kolvenbach, SJ
past Superior General of the Society of Jesus (1983-2008)





TRANSITIONING TO USF

NEW STUDENT & FAMILY PROGRAMS

Location: University Center, Fourth Floor
Websites: myusf.usfca.edu/orientation; usfca.edu/parents
Email: orientation@usfca.edu; parents@usfca.edu
Phone: (415) 422-5550
Social Media: [@goteamusf](https://www.instagram.com/goteamusf) (Instagram and Twitter)

The mission of New Student and Family Programs is to provide new students and families the information and activities needed to transition smoothly to USF, and to promote an ongoing relationship between families and the university in support of their students' success.

TRANSITIONING TO COLLEGE LIFE

USF Bound: Connect - Engage - Explore

USF Bound has something to offer each new member of the USF family. These virtual experiences will help you and your family prepare for USF during the summer before your first semester. Through participating in USF Bound, you will:

- Connect with new students and our USF community
- Engage with USF students, faculty and staff
- Explore academic and personal interests in a supportive environment

New Student & Family Orientation (NSFO)

New Student Orientation is designed to help first-year and transfer students make a successful transition to USF. New Student Orientation is a three-day program required for all incoming new students. Orientation aids new students in

learning about academic and community expectations, as well as student life at USF.

Family Orientation runs concurrently with New Student Orientation. Attendance is encouraged as a means for families to learn how to become involved, engaged, and supportive of student success both inside and outside the classroom. During Family Orientation participants will attend sessions about academics, student life, and campus resources. For more information, visit myusf.usfca.edu/orientation.

GO Team

Get Oriented Orientation Leaders (OLs) serve as part of a fantastic cohort of students who act as leaders, mentors, and guides for the incoming class of USF students. They play a leading role in the coordination and implementation of New Student & Family Orientation and maintain their connection with new students throughout their first semester at USF.

Dons Fest

Dons Fest is an integral part of Orientation weekend that provides new Dons and their families with the opportunity to learn more about USF and the greater San Francisco community by exploring various programs and resources.

New Student Pinning

New Student Pinning is a special ceremony held during Orientation where faculty and senior administrators welcome new students into the University community and celebrate USF's proud traditions. New students have the opportunity to hear from the President, Provost, current students, and distinguished faculty members. At the Pinning ceremony, the class is officially inducted and presented with their class pin.

USF101

All new first-year students are invited to take a 1-unit course called USF101 during their first semester on campus. Students enrolled in USF101 meet weekly, engaging with an instructor, a peer mentor, and each other to explore their new environment and chart their four-year college journey.

Students learn how to:

- Get connected and get involved on campus
- Tap into your curiosity and core values
- Set productive study habits
- Manage your time and plan a course for graduation
- Brainstorm potential career paths
- Leverage your support network
- Maintain your health and self-care in college

Weeks of Welcome

The first two weeks of class are called Weeks of Welcome (WOW) and is packed with programs, events, and services. WOW serves as an extended orientation and helps new students get involved, find community, and learn more about the opportunities and resources at USF.

Welcome Weekends

Welcome Weekends are trips for incoming first-year and transfer students. These fun, free outings take place during the beginning of each semester, designed to help new students explore the San Francisco area. Students learn to use their MUNI pass to discover local destinations, historic landmarks, and fun attractions.

Family Newsletter

As parents and family members of a USF student, you are important partners in your Don's success. We want to keep you in the know about resources and processes available as you support your student in their journey on campus. The USF Family Newsletter is sent out once a month during the academic year and features a number of important topics in the form of articles with additional links to stories, events, and information to stay connected to USF and receive tips on ways to support your student during their time on the Hilltop. For more information and to sign up, please visit usfca.edu/parents/newsletter.

Family Weekend

Each year we celebrate Family Weekend with our USF families, who come to enjoy a weekend in San Francisco full of fun activities and opportunities at the university. This is a great event to visit USF and further explore the vibrant community and experiences created for our students and families. For more information, visit usfca.edu/parents/family-weekend.

TEN TRANSITION TIPS

Below are some tips to help you in your transition to college life. We encourage families to use these tips when talking with their student about academic success.

1. SEEK A BALANCE OF ACADEMICS, WELLNESS, AND ENGAGEMENT.

Get involved in some of the many opportunities the university has to offer you, but not so many that your grades suffer.

2. BE OPEN TO NEW EDUCATIONAL EXPERIENCES.

Do not be afraid to take classes in an area you are unfamiliar with. Most students change their major at least once, and finding the right one is worth the effort.

3. CREATE A PLAN.

Using a planner or calendar can help you manage your time, outline specific actions to take towards your goals, and meet your deadlines.

4. INVEST AT LEAST 2-3 HOURS OF STUDY TIME FOR EACH HOUR YOU ARE IN CLASS.

Go to class prepared, having read assignments and reviewed your notes.

ACADEMIC ESSENTIALS

5. ATTEND EVERY CLASS AND LISTEN ACTIVELY.

Take notes, ask questions, look for broad themes and practical implications. Sit close to the front of the class to minimize distractions and to help you focus. As you learn the course material, imagine possible exam questions and practice answering them.

6. ESTABLISH A REGULAR STUDY AREA THAT IS QUIET AND COMFORTABLE.

Conserve your mental energy by avoiding distractions that are more likely to occur when studying in bed or noisy spaces.

7. STUDY ACTIVELY.

There are countless active study methods to build into your routine. For example, carry flashcards with you or download a flashcard app, and review them whenever spare time emerges. Review your notes and readings frequently so the material remains fresh. Helpful resources are available at myusf.usfca.edu/lwsc/studyskills.

8. ENHANCE YOUR LEARNING BY APPROACHING THE MATERIAL FROM DIFFERENT PERSPECTIVES.

Rather than just one source, use as many materials as possible to study. This may include your notes, group discussions with classmates, readings, or lab work. Studying with a peer tutor can also be very effective, since USF peer tutors have already taken the class on campus and have been recommended by faculty members. More info available at myusf.usfca.edu/lwsc/peer-tutoring-information.

9. TAKE ADVANTAGE OF YOUR INSTRUCTORS' OFFICE HOURS.

Use this time to ask questions for clarification or to get a better sense of the "big picture" context for the class.

10. MAKE USE OF ACADEMIC RESOURCES AVAILABLE TO YOU ON CAMPUS.

For example:

- **Advising/Coaching:** choose a major, map out a plan to graduate in eight semesters and monitor your progress toward graduation
- **The Learning Center:** enhance your academic success through individual or small-group tutoring programs and/or explore your academic habits, perspectives, and behaviors through one-on-one Academic Skills Coaching
- **The Writing Center:** improve your writing skills and build confidence
- **The Speaking Center:** practice your public speaking and communication skills

COLLEGE AND SCHOOLS



USF offers over 115 undergraduate majors and minors, as well as over 60 masters, doctoral, and credential programs across the five schools and college.

COLLEGE OF ARTS AND SCIENCES

Location: Kalmanovitz Hall
Website: usfca.edu/arts-sciences
Email: collegeartsandsciences@usfca.edu
Phone: (415) 422-5939

As one of the country's premier Jesuit Catholic universities, the College of Arts and Sciences pairs a rigorous academic curriculum with an urban, global perspective. The college's vision of success involves both the head and the heart, with outstanding faculty members giving students the skills and compassion to fashion a more just and humane world.

In recent years, our teacher-scholars have garnered unprecedented national recognition: winning national awards, receiving major new grants and prestigious Fulbright scholarships, and premiering in major art venues and film festivals around the globe.

Our students have published their research alongside our faculty, won prizes for their writing, received highly competitive fellowships, and been accepted at top graduate schools. They are also engaged in the community and they are making a difference. From building a library for street children in Zambia, to bridging the digital divide in Peru, to fighting against modern day slavery right here in the U.S., our students are changing the world for the better.

The College of Arts and Sciences offers wide variety of educational options imbued with a mission to provide not only the knowledge and skills needed to succeed as persons and professionals, but also the values and sensitivity necessary to be men and women for others.

SCHOOL OF EDUCATION

Location: Education Building, 2350 Turk Blvd
Website: usfca.edu/education
Email: schoolofeducation@usfca.edu
Phone: (415) 422-5467

The school's mission is to act collectively and leverage our resources in ways that are driven by our Jesuit mission and responsive to our constituents' needs. We strive to have measurable impact in schools and communities, particularly for those most affected by injustice.

Founded in 1947, the University of San Francisco School of Education has driven new ways of thinking about Education since its inception. Today, USF School of Education is an urban destination that draws inspired scholars and social justice advocates to our credential, masters and doctoral programs.

If you are thinking of developing or advancing your skills in the fields of education, counseling psychology, leadership, research or advocacy the USF School of Education has these distinctive assets to offer:



- Quality: Academic rigor and excellence have been USF's trademarks since 1855.
- Commitment to diversity and social justice: Our classes combine extensive exploration of theoretical knowledge in a diverse classroom setting with purposeful action, including outreach activities.
- Supportive and personalized environment: With small classes, dedicated faculty who are available to students, caring staff, and numerous USF services, we are committed to student success.
- Incomparable setting: Our diverse San Francisco Bay Area community, where cultural and artistic events abound, is sure to stimulate your own creativity and desire to learn.

SCHOOL OF MANAGEMENT

Location: Malloy Hall
 Website: usfca.edu/management
 Email: management@usfca.edu
 Phone: (415) 422-6771

Our mission is to challenge you to reimagine business and management to create a more humane and just world. We demand academic excellence in the service of humankind. We broaden your understanding of today's global marketplace.

We provide experiential learning opportunities that contribute to a rigorous curriculum and prepare students for today's dynamic marketplace. Students participate in numerous national competitions, including the Russ Berrie Institute National Sales Competition, the Annual National Intercollegiate Business Ethics Competition, and the Venture Capital Investment Competition®.

We believe in the education of the whole person, and that's why service learning and community involvement are requirements for undergraduate students. From public-service internships to volunteer outreach programs, all of our students actively participate in bettering the community.

We bring together students from across the globe to learn both the academic fundamentals of contemporary entrepreneurship and innovation as well as hard-earned business experience and insights from entrepreneurs and business professionals. Our alumni represent 117 industries in 50 states, 9 US territories, and 97 countries around the world.

SCHOOL OF NURSING AND HEALTH PROFESSIONS

Location: Cowell Hall
 Website: usfca.edu/nursing
 Email: nursing@usfca.edu
 Phone: (415) 422-6681

The mission of the School of Nursing & Health Professions (SONHP) is to advance nursing and health professions education within the context of the Jesuit tradition. The school uses dynamic and innovative approaches in undergraduate and graduate education to prepare professionals for current and future practice domains. The goal is to effectively link classroom, clinical and field experiences with expectations for competence, compassion, and justice in health care, protection and promotion within the context of the highest academic standards.

Congruent with the core values of the university, the values of the School of Nursing and Health Professions are to:

- Create and maintain an environment that promotes excellence in the health professions' academic endeavor based on: mutual respect, transparency, collaboration, professionalism, creativity, diversity, cultural sensitivity and spirituality.
- Demonstrate the personal values of: integrity, academic excellence, respect for self and others, compassion and caring, personal growth, responsibility, and accountability, professionalism, a passion for justice, and personal health and well-being.
- Positively influence nursing practice and health care environments by promoting: health and wellness, holistic, patient-centered care, patient advocacy, a spirit of inquiry and evidence-based practice, safety and quality improvement, cost effective care, emerging technologies balanced with a humanistic approach, professional and ethical decision-making, increased access to care, especially for vulnerable populations, an effective public health infrastructure, and, lifelong learning.



ACADEMIC & FINANCIAL SUPPORT

PARENTAL NOTIFICATION POLICY

The University of San Francisco understands that parents and guardians play a central role in the continuing development and education of their college students and hopes to work in partnership with them in this essential enterprise. We also recognize the rights that students have in terms of their privacy. In accordance with the Family Education Rights and Privacy Act (see summary of the act in the *Fogcutter Student Handbook*), the university has established the following guidelines for parents or legal guardians when there is concern for the health and welfare of the student, including situations involving medical transportation and treatment, and serious or repeated violations of alcohol and/or drug policies.

- I. The Vice President of Student Life or designee has the authority to determine when and by what means to notify parents or legal guardians without a student's consent when a student under 21 is found to have violated any law or university policy related to the possession, use, sale, or distribution of alcohol or illicit drugs.
- II. Nothing in these guidelines shall prevent university officials from notifying parents or legal guardians of students under the age of 21 of health or safety emergencies, including situations requiring medical transport and treatment, regardless of the disciplinary status of the student. When the University intends to contact a student's parents, it will first attempt to notify the student of its intent.
- III. The Vice President of Student Life or designee reserves the right to notify a parent or legal guardian without a student's consent under the following circumstances:
 - a. The violation involved harm or threat of harm to the student, other persons, or campus property.
 - b. The violation involved an arrest in which the student was taken into custody by the police.
 - c. The violation resulted in or is likely to result in the student being suspended or expelled from university-operated housing, the University, or both.
 - d. The student has shown a pattern of behavior or violations that indicate a potential physical and/or psychological problem.
 - e. The student who committed the violation required medical attention as a result of the consumption of alcohol and/or illicit drugs.



CENTER FOR ACADEMIC AND STUDENT ACHIEVEMENT (CASA)

Location: University Center, Third Floor
Website: myusf.usfca.edu/casa
Phone: (415) 422-5050
Email: casa@usfca.edu
Instagram: [@usfca_casa](https://www.instagram.com/usfca_casa)
Twitter: [@itweetusf](https://twitter.com/itweetusf)

At the Center for Academic and Student Achievement (CASA), we provide compassionate and personalized support to the undergraduate student population at USF, from orientation to graduation. Our team of professional academic success coaches is committed to empowering students through coaching to achieve academic success, providing a supportive environment that promotes personal growth and the values of a Jesuit education, connecting students to academic programs and resources on campus designed to support their success, and helping students develop skills to successfully meet the demands of USF's rigorous curriculum. We also work closely with faculty and staff to engage in academic interventions, ensuring our students have the proper support in place to stay on track to complete their degree.

Each incoming first-year and transfer student is paired with an academic success coach at the start of their first semester at USF. Students can request a one-on-one appointment with their success coach in the Student Hub, a virtual, interactive planner for students to organize their academic and personal lives. Drop in hours with success coaches are also offered each semester, which do not require an appointment.

Our team of success coaches are here to connect you to your department/faculty advisor in your major for academic advising, to support your academic goals, and to celebrate your personal achievements.

ADDITIONAL PROGRAMS

- The Muscat Scholars Program is a unique initiative to support and facilitate the academic and personal success of first generation college students.
- The Pact Program provides Students of Color with skill-based development, emotional support, and leadership opportunities through the entirety of their academic careers. Centering accountability partnerships with first-year Students of Color is a critical component of the program to aid in the successful transition in the university.
- The Explore Your Path portal helps students increase self awareness, explore careers, explore majors, and launch themselves toward success.
- The Back on Track Program provides structured support and resources for students on academic probation, struggling academically.

- Assistance is provided in processing academic forms such as change of majors/minors, adding and dropping classes, or study abroad.
- Transfer Student Resources

CENTER FOR GLOBAL EDUCATION

Location: Lone Mountain Main Room 340
Website: myusf.usfca.edu/study-abroad
Phone: (415) 422-6848
Email: studyabroad@usfca.edu
Instagram: [@usfcastudyabroad](https://www.instagram.com/usfcastudyabroad)
Twitter: [@usf_abroad](https://twitter.com/usf_abroad)

The Center for Global Education offers USF students semester, academic year, and short terms programs all over the world. Studying abroad through USF is an opportunity to earn academic credit abroad, learn a new language, gain work experience abroad, or be immersed in a new country. We offer academic, internship, field studies, and immersion programs that can fit your academic, professional and personal needs. With over 100 study-abroad programs in 45 countries, our office strives to find a study abroad opportunity that works for you.

PROGRAMS

With so many programs to choose from, finding the right program can be a somewhat overwhelming task. We urge you to plan ahead and assess your situation. Start a conversation with family members, friends, faculty, study abroad alumni, and staff at the Center for Global Education.

Learn more about the following programs by visiting our website:

- Sponsored Programs
- Field Study Programs
- Internship Programs
- External Programs
- Short Term Programs

GLEESON LIBRARY | GESCHKE CENTER

Location: Main Campus
Website: usfca.edu/library
Phone: (415) 422-2660
Email: guides.usfca.edu/email-a-question
Social Media: [@gleesonlibrary](https://www.facebook.com/gleesonlibrary) (Facebook, Instagram, and Twitter)

Welcome to USF from Gleeson Library | Geschke Learning Resource Center! As you begin this year, remember that Gleeson Library is here for you whether you'll be on campus or learning remotely this Fall.

- **The library website** is your home for information about and access to library resources and services like our online academic databases, research guides, citation tools, and course reserves: usfca.edu/library.
- **Gleeson librarians** love talking to students about their research and are pros at helping you find and evaluate the information you need to succeed. Call, text, or email us and we'll get back to you asap, or instant message us for help 24/7. You can also set up a one-on-one research assistance appointment with a librarian in advance: guides.usfca.edu/ask.
- **Document Delivery** Can't make it to campus? We will ship Gleeson Library materials and interlibrary loan (ILL) materials to eligible USF community members at their home address! Shipping is free and includes pre-paid shipping labels for returning materials back to the library. When possible, we'll also scan journal articles and book chapters for you when you need them. Eligibility information and instructions on how to request home shipping or document delivery are on our document delivery page: guides.usfca.edu/delivery.
- College is about academics; it's about creating community, too! Join us for virtual and in-person library programs throughout the year like zine library (guides.usfca.edu/zines) and seed library (guides.usfca.edu/seeds) workshops, game nights (guides.usfca.edu/games), our annual National Library Week Celebration, and therapy dog visits during finals.
- We're looking forward to safely welcoming you to the library building. Stay tuned for library hours and access information. Connect with us on Instagram and Twitter [@gleesonlibrary](https://twitter.com/gleesonlibrary), and read the library blog gleesongleanings.wordpress.com for library news.

LEARNING, WRITING, AND SPEAKING CENTERS

Location: Gleeson Library, Lower Level
Website: myusf.usfca.edu/lwsc (chat available on any myUSF webpages)
Phone: (415) 422-6713
Email: lwsc@usfca.edu
Facebook: Learning, Writing, & Speaking Centers at USF
Instagram and Twitter: [@usflwsc](https://twitter.com/usflwsc)

Our team supports investment in learning and studying with respect to individual Learning Styles. We believe in creating an environment that is conducive to academic progress as well as serving as role models. With the goal of creating lifelong learners, we strive to support students' endeavors towards self-confidence and higher academic achievement and performance. The following are some of our services. Please do not hesitate to contact us with any questions.

- **Peer Tutoring:** Undergraduate students have access to one-on-one and small-group peer tutoring in many subjects. Each semester, The Learning Center supports over 80 courses on campus and offers both in-person and online appointments.
- **Supplemental Instruction:** Supplemental Instruction (SI) is an international model of academic assistance that targets historically-challenging courses on campus. SI Leaders are undergraduate students who have previously taken the course and received an A- or higher. SI Leaders sit back through their assigned course section(s), and deliver regularly-scheduled, weekly sessions on the most difficult course content. SI Leaders also work closely with professors to ensure that their sessions are effective and helpful for enrolled students.



- **Peer Led Team Learning:** Peer Led Team Learning (PLTL) is a program facilitated by students who have mastered a USF STEM course. Each week, peer leaders meet with their group to engage in problem solving and discuss current course materials in Chem 111 and/or Chem 113. Students who participate receive one college credit in addition to their four credit chemistry course.
- **Academic Skills Coaching:** In addition to subject-specific support, Learning Center staff members are available to meet with any USF undergraduate or graduate student to discuss general academic study strategies and techniques in a one-on-one, tailored environment to help them maximize their academic routines.
- **Writing Center:** Writing Center consultants are available to support students at any stage of the writing process. We assist students with brainstorming, organization, grammar, citations, and more. Writing Center Consultants have extensive experience with many types and styles of writing and are available to assist students either in person at any USF campus, or via phone or "Zoom" (video).
- **Speaking Center:** Speaking Center Coaches are available to help USF students prepare for public speaking—including speeches, oral presentations, team presentations, and visual aid demonstrations. Coaches are trained peer tutors who are skilled, experienced public speakers and have excellent grades in public speaking courses.
- **Academic Skills Coaching Workshops:** By request, academic skills workshops on topics such as time management, active studying, and exam preparation can be delivered to classes or student groups to assist students in developing positive academic habits that work for them.

STUDENT DISABILITY SERVICES

Location: Gleeson LL 20
 Website: usfca.edu/student-disability-services
 Phone: (415) 422-2613
 Email: sds@usfca.edu
 Twitter: @usf_sds

The University of San Francisco is committed to the full participation of all students. Student Disability Services (SDS) recognizes disability as a valued aspect of diversity and works to facilitate equal access and an inclusive environment for students with disabilities.

ACCESSING ACCOMMODATIONS & SERVICES

To access services please follow the steps below:

Step 1: Apply Online

Request services by visiting our website at usfca.edu/sds.

Step 2: Intake / Eligibility Appointment

Once your application is processed, you will meet with your assigned specialist to collaboratively discuss your eligibility.

Step 3: Accommodations

Once reasonable accommodations have been determined, you will receive an accommodation letter. Students are responsible for notifying appropriate university personnel. Most accommodations are arranged within 10 business days.

OFFICE OF THE UNIVERSITY REGISTRAR

Location: Lone Mountain, 217
 Website: myusf.usfca.edu/sem/registrar
 Email: registrar@usfca.edu
 Phone: (415) 422-7260

The Office of the University Registrar supports teaching, learning, and student success through an array of enrollment programs and services including, but not limited to, general academic information, registration, transfer credit evaluation, degree evaluation, graduation clearance, transcript services, enrollment verification, and certification for veteran's education benefits. We are guided by the principles of respect, integrity, accuracy, confidentiality, and a shared commitment to helping students fulfill their highest aspirations.

FREQUENTLY ASKED QUESTIONS

What is the average course load and credit requirement to be a full-time student?

The average undergraduate course load is 16 credits per semester. An undergraduate is considered full time if enrolled for 12 or more credits and part time if enrolled for fewer than 12 credits.

What is the credit-hour limitation?

The average course load per semester for a full-time student is 16 credit hours. Any credit hours over 18 are considered an excess load. A petition to take excess credit hours will be considered only when presented by a student whose scholastic ability has been demonstrated to the satisfaction of the student's dean. The usual requirement is a 3.5 grade point average in the semester immediately preceding the presentation of the petition. Each excess credit hour is charged at the same rate as courses taken on a per credit hour basis.

What does "good academic standing" mean?

A student in good academic standing is one who is making satisfactory academic progress as defined by the General Catalog and who has met all of the financial obligations to the university.

When can continuing students register for classes?

Registration for continuing students takes place during the preceding semester for any given fall or spring semester. Continuing student registration for the fall takes place in April. Continuing student registration for intersession, spring, including summer, takes place in November. Continuing students are emailed information and instructions about registration one

month in advance of registration. A student is not considered registered until tuition and fees have been paid.

Is pass/fail a grading option at USF?

Students are permitted to enroll in specified courses on a pass/fail option basis. The objective is to encourage students to widen their academic horizons by enrolling in courses of interest that will benefit their general education without the burden of competing with students in the major. Core curriculum and major requirements courses may not be taken pass/fail.

May I have access to my student's grades?

Families may not have access to their student's grades without the written permission of their student. The Family Education Rights and Privacy Action (FERPA) of 1974 provides students with rights of access to their educational records and protects the privacy of student records. Only material classified as directory information, as defined in the General Catalog, can be released without student consent. Permission to disclose non-directory information to a third party, including parents, must be filed with the Registrar's Office and other offices with records regarding the student. Students may access any written academic records directly concerning them. There are some records, however, such as parents' financial records, to which a student has no right of access.

How many hours should a student study?

Generally speaking, students should plan to study two to three hours per week for each credit enrolled. For example, in a 4-credit class, they should plan to study at least eight to 12 hours each week for that class. So, in general, a student taking a full load of 12 to 16 credits should study about 40 hours a week.

Where can I refer my student for academic assistance?

For general academic advising information, your student can contact the Center for Academic and Student Achievement (CASA). Many students transition from high school and find themselves struggling to adjust to the academic expectations of college. If your student experiences this, refer your student to our Learning, Speaking and Writing Centers. If academic problems seem to be causing severe anxiety or depression, refer your student to Counseling and Psychological Services immediately. Sometimes, academic difficulty may be a sign that your student is in the wrong major. Students in these situations can consult with their faculty adviser.



STUDENT FINANCIAL SERVICES

Location: Lone Mountain Main 203
Website: myusf.usfca.edu/sem/student-financial-services
Phone: Financial Aid, (415) 422-3387
Student Employment, (415) 422-6770
Student Accounts, (415) 422-2571
Email: Financial Aid, financialaid@usfca.edu
Student Employment, stuemp@usfca.edu
Student Accounts, studentaccounts@usfca.edu

The USF Office of Student Financial Services consist of financial aid, student employment, and student account administrators, that help students achieve their educational potential by awarding and disbursing monetary resources, and coordinating billing and tuition services. We administer federal, state, and institutional awards to help assist in funding the cost of education at USF. The office also helps to foster financial literacy, and navigate the complex regulatory requirements to maintain eligibility for financial assistance. We help students and families through the billing and payment process, by providing in-depth customer service to navigate their options. We look forward to serving the USF community and making an impact on the sustainability of the institution.

FINANCIAL AID

Your first step in applying for Federal, California State, or USF financial aid is to complete a Free Application for Federal Student Aid (FAFSA, studentaid.gov/h/apply-for-aid/fafsa), California Dream Act (dream.csac.ca.gov), or College Board CSS Profile (cssprofile.collegeboard.org) upon applying to the university. Please see the chart below to determine which aid application you should file. Completing your financial aid applications as early as possible is key to being informed of your options before the deposit deadline.

USF requires the CSS Profile for out-of-state undocumented students who wish to apply for institutional scholarships. California undocumented students should file the CA Dream Act Application.

The financial aid office downloads application data frequently throughout the school year. Once your application is received, we will use the information to match you with federal, state, and institutional financial aid opportunities.

If you have received a financial aid award offer, here's what you need to do next:

- Use the myUSF portal to review and accept your financial aid offer online.
- If selected for verification, submit signed copies of your and your parents' 2020 federal income tax returns, including all schedules, to our Office of Financial Aid. Any differences between the income reported on the tax documents and the information provided on your FAFSA may result in your family's contribution and aid eligibility being revised.
- Complete and submit all required loan documents at studentaid.gov for timely disbursement of federal loans accepted.
- Notify our Office of Financial Aid of any anticipated outside scholarships not already included in your aid offer. These would include any privately sponsored outside scholarships or parent employer sponsored tuition benefits.

You can find more details about the financial aid process at myusf.usfca.edu/financial-aid.

We want to do everything we can to help you and your family make an informed decision, so if you have questions about any part of this process, please contact us. We're here to help.



STUDENT EMPLOYMENT

USF's Student Employment program can be a valuable part of your college experience. Not only is it a practical way for you to earn money to contribute toward your educational expenses, it also gives you the opportunity to gain valuable work experience, time-management skills, and, in some situations, provide vital support to local nonprofits. Campus employment is available to all students who are eligible to work; however, you aren't required to have a campus job.

The Student Employment Office partners with employers on and off campus to provide a wide range of job opportunities. Visit myusf.usfca.edu/student-employment.

STUDENT ACCOUNTS

Your online student account portal provides access to all of your tuition and fees (myusf.usfca.edu/billing-tuition/tuition-fees), payments, and financial aid credits.

Registered students receive an email prior to the beginning of the semester and each time a new monthly statements is available to view online (myusf.usfca.edu/billing-tuition/view-my-bill).

Additional information and services provided with your online access includes:

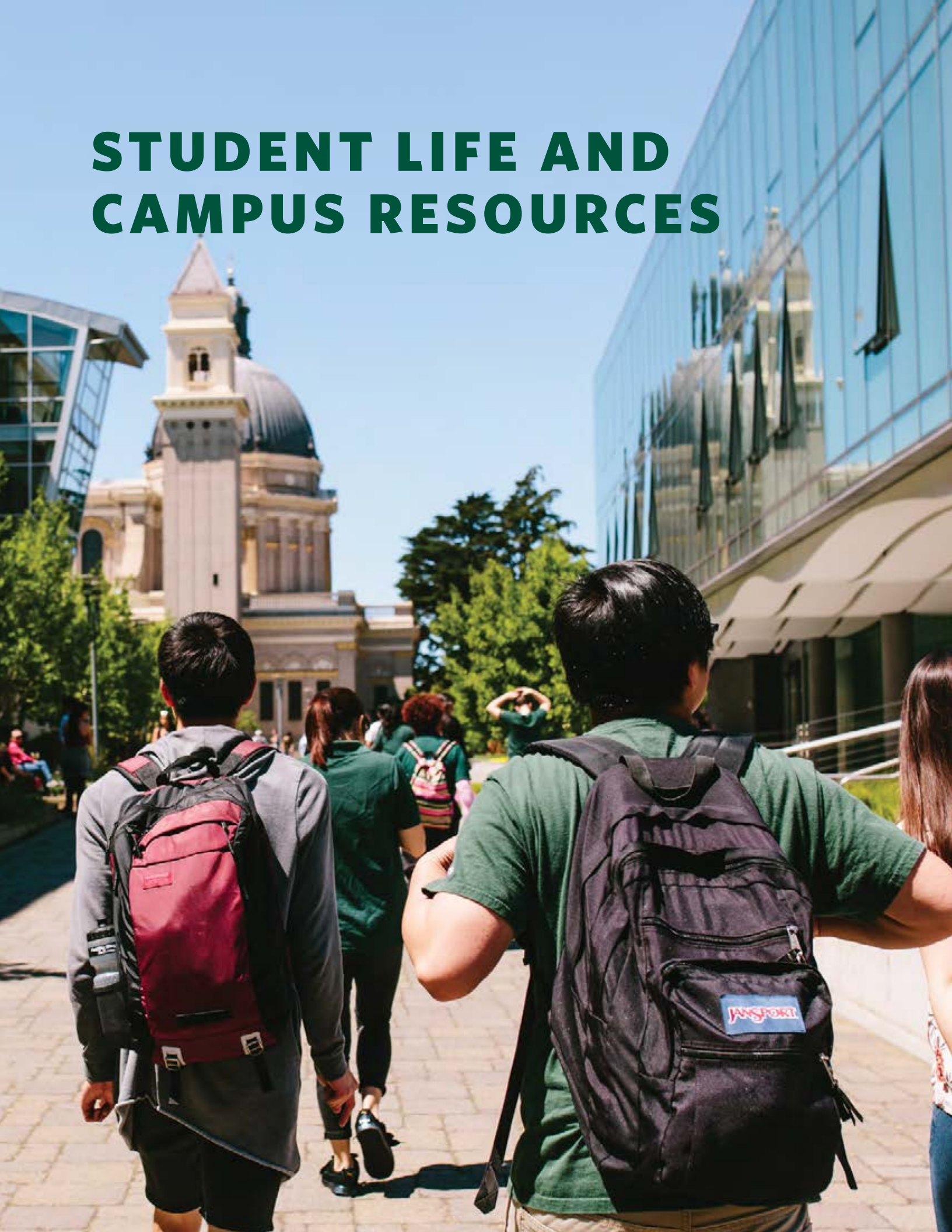
- Automatic and immediate posting of electronic payments to the student account
- Convenient access to messages and announcements
- Student's ability to authorize other users (such as parents or spouse) to view and make payments toward their account.
- Feel free to view our video tutorials (myusf.usfca.edu/student-enrollment-services/vtutorials) for more information about making a payment online, viewing a bill, creating an authorized payer or enrolling in the payment plan
- Ability to enroll in the payment plan (myusf.usfca.edu/billing-tuition/payment-plan)

The USF bill can be paid easily online through online e-check payment. We encourage students to pay their bill through this method to ensure efficient and timely payments. To pay your bill in full and avoid the monthly late fee of 1.5 percent, visit View & Pay (myusf.usfca.edu/billing-tuition/pay). If you are unable to pay your bill in full, you can enroll in a payment plan by **September 1** to avoid late fees.

If you have questions related to your charges please contact the Office of Student Accounts at (415) 422-2571 or email studentaccounts@usfca.edu.



STUDENT LIFE AND CAMPUS RESOURCES



ATHLETICS

Location: 2130 Fulton St.
(Entrance at Golden Gate Ave. and Roselyn Terrace)
Website: usfdons.com
Phone: (415) 422-5301
Email: athletics@usfca.edu

At USF, sports play a prime role in our community and in *cura personalis*, or the care of the whole person. We are the only Division I university in San Francisco and we have a long history of success. USF has 13 team and individual national championships, 101 conference championships, and 102 student-athletes named as All-Americans.

If you're looking to show your Dons spirit, we have a band, a cheer team, and a spirit squad that perform at our home games. Whatever your sport and whatever your level, you can play at USF. And you can cheer, too. As a USF student, you have free access to home basketball, soccer, volleyball, and baseball games, which are a great way to connect with fellow students and with neighbors who join us to support the Dons. We aim to win while also focusing on how sports can enhance health, build character, and create community.

MEN'S D-1 TEAMS

- Baseball
- Basketball
- Cross Country
- Golf
- Soccer
- Tennis
- Track and Field

WOMEN'S D-1 TEAMS

- Basketball
- Beach Volleyball
- Cross Country
- Golf
- Soccer
- Tennis
- Indoor Track and Field
- Outdoor Track and Field
- Triathlon
- Volleyball

COUNSELING AND PSYCHOLOGICAL SERVICES

Location: Gilson Hall, Lower Level
Website: usfca.edu/counseling-psychological-services
Phone: (415) 422-6352

Counseling and Psychological Services (CAPS) provides confidential, free, and brief, individual, group, and couples counseling to students enrolled during the time period they are seeking services. Consultation to students and family, referrals, website resources, and psycho-educational outreach are also provided throughout the year. Examples of support groups CAPS provides include Gender and Sexual Diversity, Interpersonal Relationships, and Stress Management. Anxiety Toolbox and other wellness workshops are also offered. Students whose mental health needs cannot be accommodated within short-term counseling—who need to meet with a counselor more than once a week, and/or who may require particular expertise—may be referred to community resources after the initial intake or during the course of treatment.

Some Commonly Addressed Issues:

- Personal Issues: Stress and anxiety, depression, anger, loneliness, guilt, self-esteem, grief and loss
- Relationship Issues: Romantic relationship difficulties, sexual concerns, roommate conflicts, difficulties with co-workers, issues with family or friends
- Developmental Issues: Identity development, adjustment to college, life transitions, cultural concerns
- Academic Concerns: Performance anxiety, perfectionism, underachievement, motivation
- Other Issues: Body image, alcohol and drug use concerns, sexual assault

Emergency Services: For emergencies, call (415) 422-2911 or extension 2911 from any on-campus phone. Available 24 hours a day, seven days a week.

All-Hours Consultation line: Call (855) 531-0761. Available 24 hours a day, seven days a week.

DEPARTMENT OF PUBLIC SAFETY

Location: University Center, Fifth Floor
Website: usfca.edu/public-safety
Phone: (415) 422-4222
Email: parking@usfca.edu
Facebook: USFPublicSafety
Twitter: @usfpublicsafety

The Department of Public Safety ensures safe learning, working, and living environment at USF. Our 24-hour communication center and uniformed public safety officers proactively prepare against and respond to all reports of accidents, crimes, suspicious persons, hazards, and other emergencies. We provide patrol and dispatch services, One Card security systems, campus shuttles, safety escorts, disaster preparedness programs, and parking and transportation services.

DISPATCH AND PATROL SERVICES

Email: dispatch@usfca.edu
Non-emergency Dispatch: (415) 422-4201
Emergencies: (415) 422-2911

Our Patrol Division and Dispatch Communications Center operate 24 hours a day, seven days a week. We respond to all reports of accidents, crimes, suspicious persons, and hazards on and around the campus. Dispatchers receive the record, and dispatch general and emergency information. They are responsible for maintaining effective and efficient communications between dispatch, campus patrol officers in the field, outside emergency and law enforcement agencies, and the public.

SHUTTLE AND SAFETY ESCORT SERVICES

The USF Shuttle and the Night Safety program's primary purpose is to provide reasonable transportation to classes, on-campus locations, and off-campus residences within the boundaries of the service. The Department of Public Safety operates a safety escort service with the USF campus shuttle, Monday through Sunday. Uniformed Public Safety Officers also assist in providing safety escorts when the USF Shuttle is not in service. The shuttle has a primary responsibility to students, staff, and faculty with

disabilities. The service is intended to give you a safe means of transportation when no other form is available.

CRIME PREVENTION RESOURCES

The Department of Public Safety offers programs and presentations on crime prevention, personal safety, sexual assault awareness, self-defense, and fire safety and prevention. Presentations frequently involve experts from public and private organizations.

STUDENT PARKING

All students who live in any University housing facility are prohibited from bringing vehicles to campus and are ineligible to receive semester or annual parking permits. During the fall and spring semesters, full time and 3-day part time permits are awarded through a lottery system to students living outside of a 3-mile radius from campus. During the summer, however, students may purchase any type of parking permit.

DINING SERVICES

Location: University Center, Second Floor
Website: usfca.edu/student-life/campus-experience/dining-campus
Phone: (415) 422-6166
Email: eventsmanagement@usfca.edu

Bon Appétit, an on-site restaurant company, manages six eateries across the University of San Francisco campus. Their philosophy is simple: food service for a sustainable future. That means cooking up made from scratch menu items with seasonal ingredients from local food growers.

Bon Appétit is proud to be the first food service company to commit to:

- Supporting local agriculture (with a defined purchasing target) (1999)
- Reducing antibiotic use in farm animals (2003)
- Serving rBGH-free milk (2003)
- Serving cage-free eggs (2005)
- Striving to serve only seafood that meets Seafood Watch® sustainability guidelines for commercial buyers, since 2002
- Serving Halal chicken and lamb meat



DIVERSITY ENGAGEMENT AND COMMUNITY OUTREACH

Location: Kendrick Hall, Room 236
Website: usfca.edu/diversity
Email: diversity@usfca.edu
Phone: (415) 422-2821
Social Media: @usfdiversity (Instagram and Twitter)

Diversity, Equity, and Inclusion in the Ignatian Tradition. Serving as the university's institutional equity office, the Office of Diversity Engagement and Community Outreach (DECO) seeks to promote a campus climate and culture that values diversity in all its forms—through inclusive dialogues, interpersonal experiences, and intercultural appreciation—in support of a thriving campus climate and inclusive excellence.

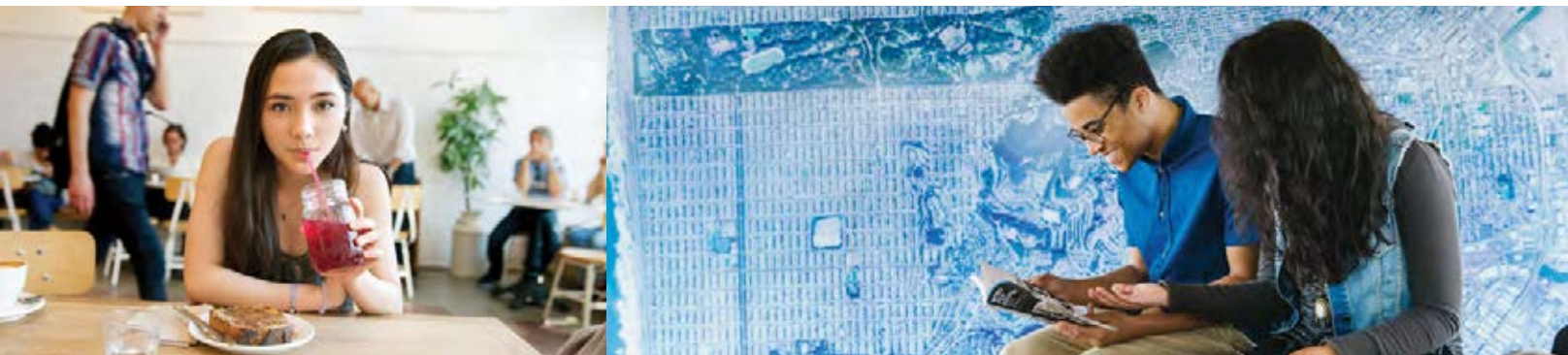
AREAS OF FOCUS & SUPPORT

- **Capacity Building & Community Formation:** DECO designs spaces of learning and dialogue for faculty, staff, and students through capacity building initiatives and programming, such as our Centering Equity Series learning sessions. We provide thought partnership, advocacy, and mentorship to effectively expand awareness of racial, gender, disability and other equity issues; develop skills for inclusive education; and facilitate the exchange of best practices to advance the success of traditionally underrepresented and disenfranchised university and community populations.

- **Campus Climate & Culture:** DECO develops programs and initiatives that respond to current attitudes, behaviors, and experiences of historically underrepresented and disenfranchised university community members. We assess ever-changing campus climate needs while also proactively designing spaces for community building to create and a campus culture in which we all thrive.
- **Community Outreach & Partnerships:** Through community-centered initiatives, DECO welcomes the larger San Francisco community to our campus to facilitate critical partnerships with local, national, and global leaders, as well as other anchor institutions.
- **Policy Advisement:** Through collective discernment processes that acknowledge the full range of community experiences, campus members come together to create and influence institutional policies and processes that can alleviate gaps and build resources. DECO's policy advisement develops a network of experts in various areas of campus equity work.

PROGRAM HIGHLIGHTS

- Equity Briefings
- Centering Equity Series learning sessions
- Working Group to Support Undocumented Students
- Working Group on Universal Access
- University Council on Diversity and Inclusion



HEALTH PROMOTION SERVICES

Location: University Center, Fifth Floor

Website: usfca.edu/hps

Email: hps@usfca.edu

Phone: (415) 422-5797

Facebook: Health Promotion Services, USFHPS

Breathe Easy, [breatheeasyusfca](https://www.facebook.com/breatheeasyusfca)

Instagram: Health Promotion Services, [@usfhps](https://www.instagram.com/usfhps)

Breathe Easy, [@breatheeasyusf](https://www.instagram.com/breatheeasyusf)

Twitter: Health Promotion Services, [@usfhps](https://twitter.com/usfhps)

Youtube: USF HPS

For detailed information on health requirements, services, and programs, please visit usfca.edu/hps.

Health Promotion Services (HPS) staff provide full range of health services and programs that promote wellness, stimulate better health awareness, and foster a vibrant and safe campus community for student academic success and retention.

STUDENT HEALTH SERVICES

- **Health Clinic:** USF contracts with Dignity Health Medical Group (DHMG) to provide USF students with primary health care services and referral to specialty services. All current registered USF students are eligible to seek care at (DHMG) clinics and will not be charged the copayment for consultations with a primary care physician regardless of their health insurance plan.
- **Health Insurance:** As a condition of enrollment, USF automatically charge and enroll undergraduate (registered for 9 or more units), graduate students (registered for 6 or more units), and all international students in the USF-endorsed health insurance plan. Students who already have health insurance coverage comparable (equal or better) to the USF-endorsed plan under a United States-domiciled health insurance company may waive (opt out) this requirement during waiver/enrollment period each academic year.
- **Immunization:** HPS has partnered with Med+Proctor for the collection of immunization records for all incoming undergraduate domestic students, graduate (domestic) students who live in USF-operated housing, and all international students. HPS staff also schedule immunization clinics on campus for student convenience.
- **Not Anymore:** In order to maintain a socially responsible learning community, USF requires all incoming students to take the Not Anymore course(s), a video-based online course that prepares students as well as non-traditional students for the unique challenges of college life. It is a comprehensive program designed to minimize the risks associated with alcohol, drugs, and sexual assault.

- **Wellness Matters:** HPS focuses on strengthening student wellness in 7 dimensions, including psychological (emotional), physical, intellectual, environmental, social, financial, and spiritual wellness. The program includes an online wellness check, one-on-one wellness coaching, and Random Acts of Wellness massage and self-care resources offered throughout the semester.
- **Nutrition Education:** HPS has a Dietetic Technician, Registered (DTR) and certified peer health educators who assist students individually with getting on track to healthy eating, maintaining a positive body image, and finding available community resources.
- **Stop Smoking Services:** HPS offers free one-on-one stop smoking sessions with a certified facilitator, and free nicotine replacement aid, such as Nicorette gum or lozenges, to help you quit smoking.
- **Dons Helping Dons:** Work with student life, student organizations, and campus partners to encourage peer-to-peer support to increase positive health behaviors among the USF community.
- **Health Outreach Volunteer Program:** Students who are interested in public health, nursing, and allied health professions have a number of opportunities to get involved on campus as peer educators. Student volunteers act as credible, non-judgmental resources that can influence the behavior of their peers.
- **Health Outreach:** Throughout the year, HPS hosts a variety of health events and programs that prepare students to take personal control over their health and understand how their behavior impacts themselves and others in our community. Their events explore issues like:
 - Stress Management
 - Road to Resilience
 - Healthy Communication
 - Access to Health Care
 - Nutrition and Body Image
 - Alcohol and Upstander Strategies
 - Tobacco Free



HONORS COLLEGE

Location: Kalmanovitz Hall, Room 144

Website: usfca.edu/honors-college

Email: honorscollege@usfca.edu

Phone: (415) 422-2427

The Honors College at the University of San Francisco is a scholarly community grounded in a culture of collaborative inquiry and the Jesuit educational mission of social justice, global perspective, and *cura personalis*. Our mission is to inspire and prepare future leaders to think critically and foster an interdisciplinary understanding of the world around them and the tools to affect change. Through small seminars, interdisciplinary inquiry, and engagement with communities on-campus, in San Francisco, and around the world, undergraduate students will broaden their intellectual perspectives and develop a sense of ethical responsibility as global citizens. In keeping with USF's mission, the Honors College offers students a holistic learning experience and prepares them to address the challenges of the 21st century.

As a student in the Honors College, you will:

- **Study across disciplines:** Draw insights from a range of fields such as arts, music, technology, sustainability, and international politics.
- **Conduct research and explore internships:** Work with faculty and community leaders to develop research and professional skills required for advanced studies and/or careers after college. Your honors experience will culminate in a capstone project or senior thesis.

- **Learn by doing:** Be guided through a process of inquiry, collaboration, and problem-solving in design labs and symposia. Team up with students from different disciplines to explore a social issue and propose community-based solutions.
- **Study abroad:** Learn from others, stretch your vision, and explore how language and culture determine values.

INFORMATION TECHNOLOGY SERVICES

Location: Gleeson Library, left of the front desk.

Website: help.usfca.edu

Email: itshelp@usfca.edu

Phone: (415) 422-2654

Facebook: USFITS

Twitter: [@usf_its](https://twitter.com/usf_its)

The mission of Information Technology Services (ITS) is to support and facilitate the use of technology in creating, communicating, and applying knowledge, fostering communication and collaboration, promoting efficiency and convenience in University services, and ensuring security and business continuity.

RESOURCES

Student Quick Start Guide Make sure to read the student quick start guide to get started. The ITS Help Desk can assist you virtually and in person with your technology needs.



Service Portal The Service Portal (help.usfca.edu) provides an intuitive and simplified path to find what you need from ITS and more. You can find answers to questions (via our knowledge base), request services, report an issue, and track your request to completion.

Educational Technology Services (ETS) ETS (Gleeson Lower-Level, 002) provides technology training and support to students. Visit our website to view the educational technologies offered by ITS, enroll in a training class, access online learning, or join a workshop series to earn a Technology Proficient digital badge. We also invite you to visit the ETS Innovation Lab (Gleeson 236) to learn about and experience hands-on use of emerging technologies.

LinkedIn Learning is USF's online video tutorial platform, which is free to all students. Watch 12,000+ high-quality video courses on the latest software tools and skills taught by industry experts. Learn Excel, PowerPoint, Adobe Photoshop, InDesign, and more. Relevant course recommendations are provided based on each learner's unique needs. All contents are accessible to be viewed at any time, on any device, online or offline.

Student Laptop Program ITS partners with Student Life to support the Student Laptop Program. The computer donation program is available to USF degree-seeking students who do not have the financial means to purchase (or replace a stolen) computer to support their academic performance. This program is strictly need-based, with a limited supply of Mac and/or PCs available for donation, at no cost to the student. Computers may be granted to students with verifiable financial hardships.

INTERNATIONAL STUDENT AND SCHOLAR SERVICES

Location: University Center, Fifth Floor
 Website: usfca.edu/iss
 Email: iss@usfca.edu
 Phone: (415) 422-2654
 Instagram: [@globaldonsusf](https://www.instagram.com/globaldonsusf)

International Student and Scholar Services (ISSS) promotes a global perspective for the USF community through educational and programmatic outreach while fostering the holistic development of international students/scholars by providing support services and immigration advising. ISSS assists international students with maintaining their immigration status, working in the U.S., and adjusting to life at USF.

SIGNATURE PROGRAMS

International Student Association (ISA) is an organization of students representing the entire international student body at USF. The International Student Association (ISA) promotes cultural education, advocates for the USF international student body, and provides a social community by being the voice of the international students, creating social interactions, and developing educational opportunities for cultural enrichment.

International Education Week (IEW) is a national celebration of education exchange. Join us to stimulate deeper cultural understanding in our own community and foster an inclusive worldview.

Culturescape is the annual signature event hosted by ISA, with support of ISSS. The event is a celebration of all cultures, with particular emphasis on the cultures represented at USF and is comprised of both cultural performances and cuisine from around the world.

KORET HEALTH AND RECREATION CENTER

Location: Koret Gym (Entrance at the corner of Parker and Turk)
 Website: usfca.edu/koret
 Email: khrc@usfca.edu
 Phone: (415) 422-6811
 Social Media: [@usfkoret](https://www.facebook.com/usfkoret) (Facebook, Instagram, and Twitter)

The Recreational Sports Department offers USF students free and discounted recreational sports activities, wellness programs, and fitness services to encourage sportsmanship, teamwork, physical fitness and resilience at USF. The department also offers a variety of employment opportunities to provide students with a welcoming and inclusive community, and foster leadership skills and increased engagement on campus.

The Koret Health and Recreation Center features an indoor Olympic-size pool, basketball courts, weight rooms, cardiovascular machines, fitness studios, table tennis, boxing gym, racquetball court, and breathtaking views of the Bay

Area. All virtual and in-person group fitness classes are free, and students receive discounted personal training, wellness workshops, bootcamps, swim lessons, lifeguard training and self defense classes.

The Recreational Sports Department provides a multitude of enriching activities to support student success on campus. Club Sports include soccer, dance, boxing, martial arts, rock climbing, rugby, swim, baseball and more. Intramural leagues are a fun recreational way to get involved on campus. All of our leagues encourage fair play, participation, lifelong learning and opportunity for all! The popular Welcome Weekend and Outdoor Adventure programs offer a variety of guided recreation activities to help build community and foster relationships while exploring the surrounding Bay Area.

OFF CAMPUS LIVING

Location: University Center, Fifth Floor
 Website: myusf.usfca.edu/off-campus-housing
 Phone: (415) 422-4057
 Social Media: [@usfcaoffcampus](https://www.instagram.com/usfcaoffcampus) (Instagram and Twitter)
 Email: General questions, usfcaoffcampus@usfca.edu
 Associate Director, rochaa@usfca.edu

At Off-Campus Living (OCL), we empower students to thrive by teaching and developing life skills through the act of finding residence and living off campus. These skills include but are not limited to: cultivating independence, fostering interdependence, and understanding civic responsibilities.

Students who connect with the off-campus living office can receive help in the following areas:

- One-on-One coaching on topics relating to living off campus
- Assistance in the housing search while in San Francisco
- Provide legal resources and aid in conflict resolution

OCL recognizes that our students at USF are joining neighborhoods and communities with pre-established histories and traditions. OCL is committed to also engaging USF students in what it means to:

- Be informed about what communal living is, safety, and civic responsibilities while residing in San Francisco
- Establish rapport and relationships with their peers and community neighbors

HOW FAMILIES CAN SUPPORT THEIR STUDENTS

The best way parents can support their students is by encouraging self-responsibility and advocacy. It is important for students to research and become knowledgeable with the process of living off campus.

FREQUENTLY ASKED QUESTIONS

How should students begin the search when thinking about off-campus living?

Students should create an account on our rental website, offcampushousing.usfca.edu, for information on available housing as well as visit our website for information regarding off-campus tips and resources.

When does one start looking for housing?

Postings are typically advertised one month before the space becomes available. For example: If you are looking to rent starting July 1, the post will be up on or close to June 1. Note you will need the full rent plus deposit when signing a lease, and it will most often be requested in the form of a cashier's check.

How does one find roommates?

- Networking is a key component to finding housing.
- Within USF: offcampushousing.usfca.edu.
- Use the roommate profile, social media sites, USF clubs, and organizations.
- Tap general citywide social media groups such as Facebook and Instagram, which have been known to work well.

Is it more expensive to live off campus?

This depends on what's available in the market, but the short answer is no, living off campus does not automatically mean more expensive living arrangements.

Are students who live off campus completely on their own?

No, students who live off campus are still our students. We make an effort to provide a community atmosphere through a wide variety of programming and outreach. OCL is available for scheduling meetings, drop-ins, emails, and phone calls. In addition, OCL has formed a team of off-campus student ambassadors to connect with and support our off-campus student population.

OFFICE OF THE DEAN OF STUDENTS

Location: University Center, Fifth Floor
Website: myusf.usfca.edu/dean-of-students
Email: deansofstudents@usfca.edu
Phone: (415) 422-5330
Instagram: [@usfdos](https://www.instagram.com/usfdos)

The Office of the Dean of Students is here to encourage and facilitate your personal and interpersonal growth, development,

and well-being at USF by fostering an environment that is caring, supportive, inclusive, and nurturing. Our staff is committed to the concept of *cura personalis*, or care of the whole person-body, mind, and spirit that is inherent in Jesuit education. The idea of *cura personalis* is essential to the work we do with you and other community members.

OFFICE OF CASE MANAGEMENT

Location: University Center, Fifth Floor
Website: myusf.usfca.edu/dean-of-students/cm
Email: deanofstudents@usfca.edu
Phone: (415) 422-4099

Overview of Services: The Office of Case Management provides education about available support and resources (both on and off campus) to support each student.

The mission of Case Management is to:

- Promote growth in self-advocacy
- Identify and explore options for student support
- Facilitate connection to campus and community resources
- Help the USF community build capacity to support students

OFFICE OF STUDENT CONDUCT, RIGHTS, AND RESPONSIBILITIES

Location: University Center, Fifth Floor
Website: myusf.usfca.edu/student-conduct
Email: studentconduct@usfca.edu
Phone: (415) 422-4099

The Office of Student Conduct, Rights and Responsibilities (OSCRR) is responsible for the overall administration and management of the University's conduct process involving non academic student misconduct. Employing an educational approach emphasizing personal accountability and responsibility, OSCRR works to ensure just and prompt resolution of allegations of misconduct. We work closely with other departments on campus to prevent and respond to misconduct and strive to create an environment that fosters integrity while promoting an ethic of care.



THE TITLE IX OFFICE

Location: University Center, Fifth Floor
Website: myusf.usfca.edu/title-ix
Email: titleIX@usfca.edu
Phone: (415) 422-4563
Social Media: [@usfcatileix](https://www.instagram.com/usfcatileix) (Instagram and Twitter)

The Title IX Office continually strives to maintain and strengthen a culture that promotes learning in an environment in which students, faculty, staff, and visitors are expected to engage with one another with dignity, mindfulness, and mutual respect. Our primary concern is your safety and well-being, and we are tasked with following up on all reports of sex and gender discrimination, sexual harassment, and sexual misconduct experienced by our community members.

Sexual Misconduct:

Sexual misconduct is prohibited by federal and state law and by University policy. Sexual misconduct is also contradictory to the University's mission and values and will not be tolerated in our community. Offenses of USF's Sexual Misconduct Policy include, but are not limited to:

- Sexual Harassment
- Sexual Exploitation
- Aiding or Facilitating Sexual Misconduct
- Dating and Domestic Violence
- Stalking

To report potential Sexual Misconduct violations, please call the Title IX Coordinator at (415) 422-4563 or make a report online. If there is an emergency, please call USF Public Safety at (415) 422-2911. Learn more at myusf.usfca.edu/title-ix.

OFFICE OF SUSTAINABILITY

Location: Hayes-Healy Hall
Website: myusf.usfca.edu/sustainability
Email: sustainability@usfca.edu
Phone: (415) 422-6464
Instagram: [@sustainabilityusfca](https://www.instagram.com/sustainabilityusfca)

Respect and care for the Earth are core values embedded into USF's mission. These values are reflected in how we live, learn, volunteer, and lead. We are aiming to be carbon neutral by 2050. Dive into the USF Climate Action Plan and explore the following sections for details on USF's green accomplishments, ideas for taking action, and resources for learning more:

- Use Energy Efficiently
- Aim for Zero Waste
- Drive Less
- Drive Green
- Use Water Wisely
- Eat Sustainably



USF SUSTAINABILITY HIGHLIGHTS

- USF generates 5% of the main campus electricity demand from solar panels.
- We have increased our waste diversion rate to 64%.
- Only 26% of USF students and employees commute alone to campus.
- USF reduced annual water use by more than 30% since 2013-14.
- USF sources more than 36% of its food from local growers.

ONE CARD & CAMPUS SECURITY SYSTEMS

Location: University Center, Fifth Floor
 Website: myusf.usfca.edu/one-card
 Email: onecard@usfca.edu
 Phone: (415) 422-7663

The One Card is a multipurpose mobile card, serving as the University's student identification while providing access to events, buildings, products and services. With the One Card, students can get tickets or free admission to athletic and other events; use the recreation center; check out resources from University libraries; use their meal plan; and get healthcare services from Campus Health Services. The One Card also has Dons Dollars, an account to which funds can be added, that can be used to print, purchase meals, snacks, books, and school supplies on campus.

OFFICE OF RESIDENTIAL LIFE

Location: Lone Mountain East
 Website: myusf.usfca.edu/student-conduct
 Phone: (415) 422-6824
 Email: residentiallife@usfca.edu

Residential Life provides connection, engagement, and resources for the nearly 2800 students that live in on-campus housing. Staff members use a residential curriculum model to guide and support the student co-curricular experience in the residence halls. Staff members focus on one-on-one interactions with students as well as provide educational initiatives that support the four core pillars: Life Skills, Community Involvement, Social Responsibility, and Academic Support. Each residential community is staffed by a professional, masters-level Residence Director (RD). Each community also has a graduate student serving as an Assistant Residence Director (ARD). The RD and ARD support an undergraduate student paraprofessional Resident Advisor (RA) staff. An RA is assigned to each floor/wing/unit and serves as the on-the-ground resource for students.

Each community has a Center for Academic and Student Achievement (CASA) coaches and Resident Ministers (RM) assigned to support students. Coaches work in CASA, and the resident ministers work for University Ministry but live in residence.

LIVING-LEARNING AND THEME COMMUNITY OPTIONS

USF living-learning communities (LLCs) and Theme Communities provide undergraduate students an opportunity for deeper, more meaningful, and connected learning in a shared residential and academic environment. Students in LLCs are enrolled in a common set of courses and live together in a designated residential setting. Students in Theme Communities live in a shared residential experience. All LLCs and Theme Communities are located within Toler Hall.

LIVING-LEARNING COMMUNITIES

- **Marshal-Riley Living-Learning Community**—first and second-year students—explore the rich history and intellectual and political traditions of Black Americans, and engage with the local Bay Area Black community.
- **Martín-Baró Scholars**—first-year students—examine social justice in San Francisco through classroom assignments and a service-learning project.
- **St. Ignatius Institute**—students from all four years—investigate the challenging realities of our world, share community, and explore spirituality in the Jesuit tradition.

THEME COMMUNITIES

Our Theme Communities options create a place for intentional programs surrounding a particular theme. An application is required for both communities.

- **Muscat Scholars Program**—a community in Hayes Healy Hall designed to provide incoming first-year, first-generation USF students with mentors, structured support, previews to the academic and social experience, and seamless transition through the first year and beyond.
- **Gender Inclusive Housing**—provides students a safe, affirming, and inclusive community living option for students of all gender identities, gender expressions and lived experiences. Some Gender-Inclusive Housing options will be available in Lone Mountain East and Loyola Village for continuing students.



CAREER SERVICES CENTER

Location: University Center, Fifth Floor
Website: usfca.edu/student-life/career-services-center
Email: careerservices@usfca.edu
Phone: (415) 422-6216
Social Media: @usfcareer (Instagram and Twitter)

The Priscilla A. Scotlan Career Services Center acts as USF's primary career center, serving students on the main campus (excluding School of Law or Graduate School of Management, which have their own designated career centers). Our main goal is to assist our students in preparing for and finding internships and jobs as well as helping them figure out their career interests and goals. We also work closely with employers to produce a multitude of both hiring and career education events throughout the school year.

THE PRISCILLA A. SCOTLAN CAREER SERVICES CENTER OFFERS THE FOLLOWING SERVICES TO STUDENTS:

- **One-on-one career counseling sessions:** Meet with a career counselor to discuss a wide variety of topics from career exploration to LinkedIn and resume writing tips to networking strategies. Use Handshake or call our front desk to schedule an appointment. Also, during the academic year, we offer drop-in counseling (check website for hours) so you can talk to a counselor for 15 minutes without an appointment.
- **Career Prep Workshops:** Our career counselors conduct 5-6 workshops per semester, focusing on career readiness skills such as resume tips, finding a job/internship, career fair prep and networking.
- **Career Fairs:** Every year, we host two large signature events in the fall and spring which allow you to connect with a large variety of employers interested in hiring across all majors.

- **Online Job and Internship Boards:** USF uses the popular college recruiting platform, Handshake. You'll be easily able to upload your resume and search and apply for full-time jobs and internships. In addition, our Internship Exchange database provides internship listings across the nation. These are internships USF shares with 17 participating universities including Boston College, Notre Dame, Harvard, Princeton and USC.
- **On-Campus or Virtual Interviews:** Recruiters from companies such as Wells Fargo Bank, JPMorgan Chase, Bank of America Merrill Lynch, Dolby Laboratories, Deloitte, EY, KPMG, and PwC visit USF to conduct on-campus interviews to recruit students directly for jobs and internships. We host interviews in both the Fall (September to November) and Spring (February to April) semesters.
- **Employer Pop-Ups:** Join us for networking Pop-Ups throughout the academic year focused on various industries of interest including Tech, Arts & Entertainment, Government and Nonprofit.
- **Company Treks:** Every semester we plan multiple student treks which involve visiting up to three organizations in the Bay Area over the course of one day. The treks are focused on specific majors and change each year.
- **Employer Meet-ups:** Join us for networking Meet-Ups throughout the academic year focused on various industries of interest to USF talent.
- **Employer of the Day:** Employer of the Day allows students to have a one-on-one advice session with a real-world recruiter. They can practice their interview skills, get their resumes critiqued, learn how to research a company or an industry, or ask anything about their job/internship search in an informal setting.

STUDENT HOUSING

Location: University Center, Fifth Floor
Website: usfca.edu/housing
Email: studenthousing@usfca.edu
Phone: (415) 422-6824

Student Housing provides on-campus housing for approximately 2800 students in eleven different residential buildings. Approximately 2100 of the on-campus residential spaces are traditional residence halls with shared bathroom facilities and common areas on each floor. The remaining spaces are suite-style or apartment style housing reserved for continuing students. Each residential facility is staffed by members of the Residential Life staff to support connection and engagement and to provide resources for those living on-campus.

Student Housing provides the customer service and administrative support for on-campus housing. Each hall has a front desk to provide customer service and administrative support in the community. The desk serves as a safety and security monitor, tracking who enters and exits each facility, handles all mail, and checks out temporary access cards and equipment for common areas (kitchens, pool tables, video games, etc.). Student Housing also provides administrative support for room assignments, room change requests, housing and dining plan billing, and facility work order tracking and support.

FREQUENTLY ASKED QUESTIONS

How much does housing cost?

Housing rates change every academic year, so please refer to the Room and Board webpage for fall and spring semester charges. Please refer to the Summer Tuition and Housing webpage for summer rates.

Are students required to have a meal plan?

Students living in on-campus housing are required to purchase a meal plan each semester. Students in traditional residence halls are required to be on a Standard Flexi Meal Plan. Students in the apartment buildings, Loyola Village and Lone Mountain East, are required to be on a smaller, Apartment Flexi plan. Students living in Pedro Arrupe, St. Anne, Fulton House, and 1563 Fulton are exempt from a meal plan requirement. Students living in these buildings have the option to purchase a meal plan, but it is not mandatory for them. Flexi meal plan rates are listed on the Room and Board webpage.

Being placed on the housing waitlist. How does that work?

Waitlist numbers are equal to the number of students ahead of you who are waiting for the same type of space to open up. Numbers are assigned based on the date and time the

student's application was completed. Movement occurs when beds open up and waitlisted students are moved into those empty beds.

Do you have resources for students trying to find off-campus housing?

Yes. Our Off-Campus Living (OCL) team can meet with students one-on-one as well as in info sessions to prepare students for off-campus living. Please refer to the OCL section in this guide for resources that will help students find off-campus housing options.

Is housing guaranteed?

A two year guarantee is in effect for all first-time, first-year students who are enrolling for fall semester, submit their confirmation payment to the university by May 1, and complete their housing application by May 7. All first time transfer students are guaranteed housing for their first year if they submit their confirmation payment to the university by June 1, and complete their housing application by June 7.

Exceptions to this guarantee include:

- First-time first-year students who are 21 or turning 21 within the academic year.
- Students who are 16 years of age or younger at the start of the fall semester.
- Students whose permanent address is on file and is within the boundaries of the city and county of San Francisco.
- Those who fall within the exception criteria are still eligible to apply for housing but will only be assigned based upon availability.

STUDENT HUB

Website: myusf.force.com/studenthub

The Student Hub is an online, interactive platform for students to effectively organize and manage their university lives. Think of this platform as a virtual planner with features to support and facilitate students' personal and academic successes here at USF. The Student Hub helps to ensure that all students have a simple, easy-to-use solution to organize all their classes, tasks, appointments, involvement, and other academic and co-curricular events.

In addition to your USF e-mail account, the Student Hub serves as another communication center for academic and university updates. Prefer receiving text messages regarding important academic notifications and reminders about upcoming appointments? Students can customize their notification preferences in the profile settings of the Student Hub.



HERE ARE SOME OF THE STUDENT HUB'S KEY FEATURES

- **Appointment Scheduler:** Students can schedule appointments with their assigned CASA Academic Success Coach (ASC) to discuss personal and/or academic matters. They can also make an appointment with the Learning, Writing, and Speaking Center (LWSC) through the scheduler.
- **Calendar:** Students can see a consolidated calendar view of their CASA and LWSC appointments, course schedule, Google Calendar, Student Engagement Calendar, and USF Academic Calendar.
- **My Success Team:** Students can view who is on their success team, which includes their faculty advisor(s) and ASC.
- **Progress Reports and Surveys:** Students can view and access any progress reports from their course instructors and surveys (including the New Student Success Survey) sent to them by faculty or staff.
- **Task Center:** Students can receive tasks sent to them by university departments and their ASC or create their own tasks to manage their work.
- **Student Organizations:** Students can manage their student organizations and access involvement opportunities that will support and enhance their experience at USF.
- **Holds:** Students can view holds placed on their account and who they need to contact. A hold is an administrative block that prevents students from performing specified enrollment actions or processes due to an outstanding obligation.
- **My Referrals:** Students can receive referrals to different campus resources for additional support.
- **Quick Links:** Students can customize quick links to USFCA-related resources.

STUDENT LEADERSHIP & ENGAGEMENT

Location: University Center, Fourth Floor (UC 4)
Website: myusf.usfca.edu/sle
Email: sle@usfca.edu
Phone: (415) 422-7256
Social Media: [@usfsle](https://www.instagram.com/usfsle) (Instagram and Twitter)

Student Leadership and Engagement (SLE) provides programs and services that support students' leadership development and promote student engagement in co-curricular activities. Getting involved helps students to create connections, develop skills, and make the most of their college experience. We offer a wide variety of opportunities including 120+ student organizations, fraternity and sorority life, student government, campus events, involvement fairs, an annual student leadership conference, ongoing leadership workshops, and staff who can help students get connected.

Why should I join a student organization?

Student organizations provide exciting opportunities to develop leadership, network, make new friends, acquire new skills, plan events, give back to the community, and connect to the USF community. Student organizations are the heart of campus involvement at USF.

SLE Newsletter & Instagram: The Phoenix & @usfsle

The Phoenix is the campus-wide e-newsletter of Student Leadership and Engagement. Each week during the school year, it features campus events and initiatives, as well as what is happening in the city. All undergraduate students receive The Phoenix by email each week, while graduate students receive The Graduate Phoenix. We also work to keep you informed daily with what's happening on campus through our Instagram ([@usfsle](https://www.instagram.com/usfsle)), so be sure to follow us!



THE CULTURAL CENTERS (GENDER AND SEXUALITY CENTER & INTERCULTURAL CENTER)

Location: University Center, Fourth Floor (UC 4)
Website: myusf.usfca.edu/cultural-centers
Email: culturalcenters@usfca.edu
Social Media: [@ccusfca](https://www.instagram.com/ccusfca) (Instagram and Twitter)

The Cultural Centers are the Gender & Sexuality Center (GSC) and the Intercultural Center (IC). The centers serve as both physical spaces on campus where students build community, and as outlets for student-run programs that explore social issues and identity. The GSC is our campus' gender justice and LGBTQ+ resource center, for student development opportunities and support. The IC is our campus' center for students of color and students who are working in solidarity towards social justice at the intersections of race, ethnicity, class, and culture.

CHECK OUT OUR PROGRAMS

Student-Run Programs and Events: The Cultural Centers provide spaces for student community-building and dialogue. Each "Community Meet-Up" program will happen once a month, and the communities for the 2021-2022 school year include:

- Queer Black Indigenous People of Color (QBPOC)
- Trans and Non-Binary Students
- Cafe International for International Students

There is also Lyricist Lounge, a space designed for poets, MCs, and singers, to perform their work addressing social justice issues, identity expression, experiences of oppression and triumph, and more and be witnessed by their fellow Dons.

Gender Affirming Clothing Closet: The Gender Affirming Clothing Closet is an on-campus resource with the intention of providing Transgender, Non-binary, and Gender Non-conforming students access to free clothing and accessories within a safe space. Students can access this space by scheduling appointments on the Cultural Centers' website.

Cultural Diversity Immersion (CDI) Workshops: The CDI workshops aim to engage USF students in self-reflection and identity awareness in ways that build their capacity to become changemakers at USF and beyond. While developing and deepening their understanding of cultural diversity and racial justice, students can earn digital badges to display on their resume or on LinkedIn by completing each series of workshops.

Lounges: The Cultural Centers lounges are a place for in-person resources and consultation with student interns and professional staff.

Cultural Commencements for Graduating Students: We offer 5 cultural commencements called USF's End of the Year Ceremonies. These include: Latinx Recognition Ceremony, Indigenous Peoples of Oceania Ceremony for Native Pacific Islander students, Vizuri Kabisa for Black and African American students, Interwoven Ceremony for Asian and Asian American students, and Lavender Commencement for LGBTQIA+ students.



THE LEO T. MCCARTHY CENTER FOR PUBLIC SERVICE AND THE COMMON GOOD

Location: Masonic, Room 106
 Website: usfca.edu/mccarthy
 Email: mccarthy@usfca.edu
 Phone: (415) 422-5662
 Instagram: Leo T. McCarthy Center, @iammccarthycenter
 USF Votes, @usfvotes
 Twitter: Leo T. McCarthy Center, @usf_ltmc
 USF Votes @usfvotes

The Leo T. McCarthy Center for Public Service and the Common Good is dedicated to inspiring and preparing students at USF to pursue lives and careers of ethical public service and the common good.

The McCarthy Center provides a forum for education, service and research in public policy-making and programs for the common good. It supports undergraduate and graduate academic programs, provides service learning, and government experiences for students and generates publishable research. A curriculum that blends rigorous intellectual training with fieldwork experience prepares students to articulate and promote the common good of all society's members through careers or service in government, non-profits or the private sector.

PROGRAMS

- **Engage San Francisco:** Engage San Francisco is an intentional, systematic and transformative university-community initiative that will achieve community-identified outcomes supporting children, youth and families in the Western Addition through student learning, research and teaching consistent with University of San Francisco's mission and vision 2028.
- **McCarthy Fellows in Sacramento:** In this summer program, McCarthy Fellows spend 12 weeks in full-time internships at Sacramento institutions that contribute to the California policy-making process.
- **McCarthy Fellows in San Francisco:** Fellows in SF is a semester-long program that integrates a part-time internship with the City & County of San Francisco alongside a relevant academic seminar course taught by USF faculty in the Politics Department.
- **USF in Washington, DC:** USF in DC is a semester-long program in Washington, DC that integrates a full-time internship with relevant coursework taught by USF faculty and University of California Washington Program (UC DC) faculty.
- **USF Votes:** Making every student a voter is the goal of USFVotes, the Leo T. McCarthy Center's initiative to register all eligible USF students, educate them about issues and candidates, and turn out registered voters at election time. As a student-led initiative, we host events and partner with internal and external stakeholders to get out the vote and make sure that all of our voices are heard.

- **Community Empowerment Activists:** Student leaders participate in internships with local organizations mobilizing grassroots campaigns on issues like housing and displacement, access to education, the prison industrial complex, youth empowerment, homelessness, and immigration and labor fights. Students learn skills for social justice through hands-on practice at their host organizations.
- **Public Service and Community Engagement Minor:** This interdisciplinary 20-unit minor drives students from diverse majors to analyze intersections between themselves and their communities and explore social justice issues. At the same time, students discover opportunities to develop and implement skills for effective civic engagement and social change.

UNIVERSITY MINISTRY

Location: Toler Hall, Lower Level 122
 Website: usfca.edu/university-ministry
 Email: um@usfca.edu
 Phone: (415) 422-4463
 Social Media: @usf_um (Instagram and Twitter)

University Ministry (UM) supports the spiritual, religious and pastoral needs of the University of San Francisco (USF) community for students of *all* religions, beliefs, and identities. UM staff and members of the Jesuit community work together to provide a range of programs for students, faculty and staff. Our Resident Ministers provide a pastoral presence in the residence halls, encourage students to become involved as participants and leaders in UM programming, and serve as role model resources at the university.

As a Jesuit university, USF cares about you as a whole person and that includes your spirituality, faith, and values. At UM we offer an array of programs—such as, retreats, small discussion and prayer groups, student masses, interfaith prayer services, opportunities to engage with social justice issues, and immersion trips—for students of all faiths and beliefs—that help you develop an adult faith, explore spiritual practices that speak to you, and connect you with something bigger than yourself.

All of us have a vocation in this life, a special calling to use our gifts and talents to make the world a better place. At UM, we are here to help you discover your vocation, discern major life choices, be part of our beloved community, and discover who you are at your core. This is Jesuit education. Join us for Arrupe immersions, volunteering in the community, LGBTQ+ groups, retreats, social activism, prayer, music, and more. ALL are welcome here. YOU are welcome here.

EMERGENCY NOTIFICATION INFORMATION

Community-wide public safety messages may be sent through a variety of channels, including email, USF's emergency notification system (text, voice, and email), social media, or a combination of all. Please note that DPS has established social media accounts on Twitter @usfpublicsafety and Facebook facebook.com/USFPublicSafety

- **Dons Alert:** The Dons Alert system provides rapid notification and instructions to USF students, faculty, and staff when an imminent threat of serious physical harm exists. Dons Alert utilizes email, text messaging, social media, and cell/landline phone calls to send a brief notice about the incident and instructions about what actions to take. Important follow up information will be posted when it becomes available to the Department of Public Safety.
- **Public Safety Timely Warnings:** Public Safety Timely Warning messages are distributed only by email and posted on the DPS website and on DPS social media accounts Twitter @usfpublicsafety and Facebook facebook.com/USFPublicSafety. These are only sent for crimes that are reportable in the university's Annual Security and Fire Safety Report. This will depend on the seriousness of the crime and the likelihood it may continue. These crimes include murder; manslaughter; sex offenses; robbery; aggravated assault; burglary; arson; motor vehicle theft; domestic violence; dating violence; and stalking.
- **Public Safety Crime Bulletin:** Public Safety Crime Bulletin messages are distributed only by email and posted on the DPS website and on DPS social media accounts. A Public Safety Crime Bulletin is a warning about an ongoing property crime

problem and about general safety-related information. Public Safety Update provides information regarding a threat that has passed or an update to a previously issued Public Safety Notice.

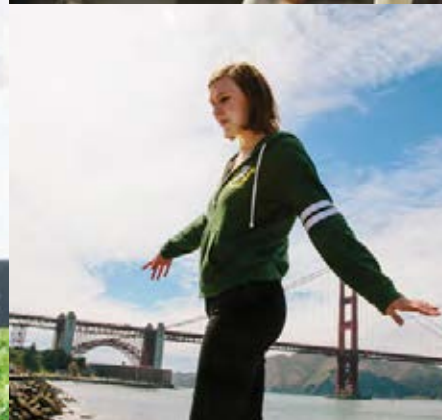
WHEN COMMUNITY-WIDE MESSAGES WILL BE SENT

- There is an active, imminent, or continuing threat of physical danger to the campus community.
- There is an active crime scene or major incident on or immediately adjacent to campus and we need community members to avoid the area.
- There is a perpetrator at large on or immediately adjacent to the campus.
- Alerts may also be issued on a case-by-case basis for other incidents that impact our campus community.

WHEN COMMUNITY-WIDE MESSAGES WILL NOT BE SENT

- The initial investigation into an incident indicates there is no active, imminent, or continuing threat of physical danger to the campus community.
- Another law enforcement agency has jurisdiction or is the lead investigator on an active case, and we have been directed not to issue a notice.
- Communicating broadly will impede or jeopardize an active investigation.





ACADEMIC CALENDAR & CAMPUS EVENT HIGHLIGHTS

2021-2022

AUGUST 2021

Fall Tuition Payment Due	August 1
International Student Orientation	August 17-21
Move In Day for New Students	August 21
New Student and Family Orientation	August 21-23
Classes Begin	August 24
Last Day to Add Classes	August 30
Fall Involvement Fair	August 30-September 1
Mass of the Holy Spirit	August 31

SEPTEMBER 2021

Labor Day Holiday - No Classes	September 6
Census Date	September 10
Study Abroad Fair	September 16
Fall Student Elections	September 20-24
Fall Career Premiere (Business)	September 21
Fall Career Premiere (Service)	September 23
Fall Health Fair	September 28-30

OCTOBER 2021

Major/Minor Fair	October 21
Family Weekend	TBD

NOVEMBER 2021

Last Day to Drop Classes	November 5
Student Leadership Conference	November 5
Spring Class Registration Period for Continuing Students	November 8-December 1
Thanksgiving Recess - No Classes	November 25-26

DECEMBER 2021

Last Day of Classes	December 8
Final Exams	December 10-16
Mid-Year Commencement	December 17
Residence Halls Close for Winter Break	December 18

JANUARY 2022

Residence Halls Reopen After Winter Break	January 20
Spring Classes Begin	January 24
Last Day to Add Classes	January 28

FEBRUARY 2022

Womxn of Color Leadership Conference	February 4
Census Date	February 11
Presidents' Day Holiday - No Classes	February 21
Spring Involvement Fair	TBD
Study Abroad Fair	TBD

MARCH 2022

JOB FEST Career and Internship Festival	March 1 and 3
Spring Break	March 14-18

APRIL 2022

Last Day to Drop Classes	April 11
Fall Class Registration Period for Continuing Students	April 11-17
Easter Holiday - Begins at 4 p.m.	April 14
Easter Holiday - No Classes	April 15
Spring Student Elections	April 18-22
USF Earth Day	April 22

MAY 2022

Last Day of Classes	May 12
Final Exams	May 14-19
Student Leadership Awards	May 18
Commencement Mass	May 19
Commencement Ceremonies	May 19-21
Residence Halls Close	May 21

Visit usfca.edu/academics/resources/academic-calendar for more information. For campus wide events, refer to usfca.edu/calendar for the most up-to-date listings. Check for Important Housing Dates at myusf.usfca.edu/housing/important-dates.

STUDENTS:

Don't book your flight home until you know your final exam schedule!



COMMON CAMPUS CONTACTS

Area code is 415, the country code is +1

Division of Student Life 422-5550
University Center, Fifth Floor

Arts and Sciences, College of (CAS) 422-5939
Kalmanovitz Hall, 180

Center for Academic and Student Achievement (CASA) 422-5050
University Center, Third Floor
To connect with your Academic Success Coach

Center for Global Education (CGE) 422-6848
Lone Mountain Main, 340
For questions about studying abroad

Computer Services (ITS) 422-6668
Gleeson Library, left of the front desk
For help with myUSF and technology related questions

Counseling and Psychological Services (CAPS) 422-6352
Gillson, Lower Level

Student Financial Services
Lone Mountain, 203
Financial Aid 422-3387
Student Accounts (billing and payment) 422-2571
Student Employment 422-6770

Health Promotion Services (HPS) 422-5797
University Center, Fifth Floor
For information on the Student Health Insurance plan and immunization questions

International Student and Scholar Services (ISSS) 422-2654
University Center, Fifth Floor

Management, School of (SOM) 422-2369
Malloy Hall, 113

Nursing and Health Professions, School of (SON) 422-6681
Cowell Hall, 102

Off Campus Living 422-4057
University Center, Fifth Floor
For information about living off campus

Office of Parents and Families 422-2823
Lone Mountain Rossi, 323
usfca.edu/parents

Office of the University Registrar 422-7260
Lone Mountain, 217

One Card Office 422-7663
University Center, Fifth Floor

Public Safety 422-4222
University Center, Fifth Floor

Student Disability Services (SDS) 422-2613
Gleeson, Lower Level, 20

Student Health Clinic 750-5995
St. Mary's Medical Center
450 Stanyan Street, Level 2 West (2nd Floor)

Student Housing and Residential Education (SHaRE) 422-6824
University Center, Fifth Floor

Student Leadership and Engagement (SLE) 422-7256
University Center, Fourth Floor
For information about student organizations and leadership programs.

University Ministry 422-4463
Toler Hall, 122
Immersion, retreats, social justice, spirituality and more.
Open to students of all faiths or none.

Don't forget to visit the New Student & Family Programs website to find out more about these campus resources. Information can be found at myusf.usfca.edu/orientation/campus-resources.

STUDENTS: Keep this page with important phone numbers for quick and easy reference throughout your time at USF!



RESIDENCE HALL MAILING INFORMATION

Fromm Residence Hall.....6700

Mailing Address:
Fromm Residence Hall
2497 Golden Gate Ave. (Room #)
San Francisco, CA, 94118

Gillson Residence Hall.....6183

Mailing Address:
Gillson Residence Hall
2325 Golden Gate Ave. (Room #)
San Francisco, CA, 94118

Hayes-Healy Residence Hall..... 6444

Mailing Address:
Hayes-Healy Residence Hall
2305 Golden Gate Ave. (Room #)
San Francisco, CA, 94118

Lone Mountain North Residence Hall.....6845

Mailing Address:
Lone Mountain Residence Hall
330 Parker Ave. (Room #)
San Francisco, CA, 94118

-or-

Pacific Wing of Lone Mountain North Residence Hall
330 Parker Ave. PW (Room #)
San Francisco, CA, 94118

Lone Mountain East Residence Hall.....6824

Mailing Address:
Building 1: 2500 Turk Blvd (Room #),
San Francisco, CA, 94118
Building 2: 2550 Turk Blvd (Room #),
San Francisco, CA, 94118

Loyola Village.....5521

Mailing Address:
Loyola Village
(Confirm street address on Anza St. with student)
(Room #)
San Francisco, CA, 94118

Pedro Arrupe Residence Hall.....(415) 571-4020

Mailing Address:
Pedro Arrupe Residence Hall
490 Sixth Ave. (Room #)
San Francisco, CA, 94118

Toler Residence Hall.....6626

Mailing Address:
Toler Residence Hall (and Fulton House)
2345 Golden Gate Ave. (Room #)
San Francisco, CA, 94118



CAMPUS MAP

- | | | |
|-------------------------------|--|-------------------------------|
| 1. COWELL | 9. KALMANOVITZ HALL | 15. LOYOLA VILLAGE |
| 2. EDUCATION BUILDING | 10. KORET HEALTH AND RECREATION CENTER | 16. MALLOY HALL |
| 3. FROMM HALL | 11. LONE MOUNTAIN | 17. MCLAREN CONFERENCE CENTER |
| 4. GILLSON RESIDENCE HALL | 12. LONE MOUNTAIN STAIRS | 18. SOBRATO CENTER |
| 5. GLEESON LIBRARY | 13. LONE MOUNTAIN RESIDENCE HALL | 19. ST. IGNATIUS CHURCH |
| 6. GLEESON PLAZA | 14. LO SCHIAVO CENTER FOR SCIENCE AND INNOVATION | 20. THACHER GALLERY |
| 7. HARNEY SCIENCE CENTER | | 21. UNIVERSITY CENTER |
| 8. HAYES-HEALY RESIDENCE HALL | | 22. WELCH FIELD |



UNIVERSITY OF SAN FRANCISCO
CHANGE THE WORLD FROM HERE